



**ORDINARY GENERAL SHAREHOLDERS'S MEETING OF AENA, S.M.E., S.A.
(31 March 2020)**

RIGHT TO INFORMATION

Information Request Form for the Ordinary General Meeting of AENA, S.M.E., S.A., to be held at 12 noon on 31 March 2020 at Terminal 4 at Adolfo Suárez Madrid-Barajas Airport at Avda. de la Hispanidad s/n, 28042 Madrid, on first call, and if the necessary quorum is not reached in the same place and at the same time on 1 April 2020, on second call. **The General Meeting is expected to be held on first call.**

Mr/Ms _____, Tax ID (NIF)/Tax Code (CIF) _____, address _____ and email address _____, asks the directors of AENA, S.M.E., S.A. (AENA) for the following information or clarifications or asks the following questions about the items on the agenda of the General Meeting of Shareholders convened on 31 March 2020 on first call and on 1 April 2020 on second call, or about the information accessible to the public which has been provided by the Company to the National Securities Market Commission (CNMV – Comisión Nacional del Mercado de Valores) since the holding of the last General Meeting and about the auditor's report:

Shareholder Mr/Ms _____, **Tax ID (NIF)/Tax Code (CIF):** _____

Custodian: Code _____ Name _____

Securities account (Branch + SD + account no.) _____

Number of securities _____

Shareholder's signature

In _____, on _____ 2020

DATA PROTECTION INFORMATION CLAUSE:

As the controller Aena S.M.E., S.A, will process your data for the purpose of managing, performing, complying with and supervising the shareholding relationship with respect to the calling and holding of the General Shareholders' Meeting, information and disclosure obligations to shareholders, managing voting, managing institutional relations and operating and managing the Electronic Shareholders' Forum based on your consent which you can withdraw at any time. Likewise, we will process your data for the purposes of internal control and compliance with legal obligations based on the public interest. Your data will be kept while you are a registered user of the Electronic Shareholders' Forum and during the period in which any claims may be made. No international data disclosure or transfers are envisaged except when required by legal obligation. You may exercise your rights of access, rectification, erasure, restriction of and objection to processing and portability, when applicable, and to withdraw your consent (when the processing is based on your consent) by emailing ocpd@aena.es, writing to Calle Peonías 12, 28042, Madrid, or on the Online Services Portal (<https://serviciostelematicos.aena.es>). If you have any questions concerning data protection, you can contact our Data Protection Officer by emailing dpd@aena.es. You may also make a complaint to the Spanish Data Protection Agency at any time.



RIGHT TO INFORMATION CONDITIONS

**ORDINARY GENERAL SHAREHOLDERS'S MEETING OF AENA, S.M.E., S.A. 31
March 2020**

CONDITIONS OF THE RIGHT TO INFORMATION PRIOR TO THE HOLDING OF THE MEETING

Shareholders may ask the directors of AENA, S.M.E., S.A. (AENA) in writing until the fifth day before the date scheduled for holding the General Meeting convened for 31 March 2020 on first call and for 1 April 2020 on second call, and which is expected to be held on first call, for the information or clarifications they deem necessary about the items on the agenda, or submit in writing the questions they believe relevant. Furthermore, shareholders may ask the directors in writing with the same deadline or verbally during the holding of the Meeting for the clarifications they deem necessary about the information accessible to the public which has been provided by the Company to the National Securities Market Commission (CNMV – Comisión Nacional del Mercado de Valores) since the holding of the last General Meeting and about the auditor's report.

The information requested under the provisions of the preceding paragraph shall be provided to the applicant by the Board of Directors or by delegation by any of its members authorised for this purpose or by its Secretary. The information shall be provided in writing within the period from when the request is made up to the day of the General Meeting.

However, requests for information may be rejected in the cases covered by the Law and Article 13 of the Regulation of the General Meeting of Shareholders of AENA.

You can deliver the form you use to ask for information by hand or send it by post to the Company marked for the attention of the Secretary's Office of the Board of Directors of AENA, at the Company's registered office at Peonías, 12, 28042 Madrid. In this case the form must be signed with the handwritten signature of the shareholder who must prove their identity with a photocopy of their National Identity Card or Passport, and legal entities must attach a document attesting to the proxy powers of the person concerned. In addition, the applicant shall demonstrate their status as a shareholder or provide sufficient information (number of shares, custodian, etc.) so that they can be verified by the Company.

The foregoing shall be in accordance with the provisions of the Company Bylaws and the Regulation of the General Meeting of AENA. Likewise, the rules included in the notice of the General Meeting and on the Company's website (<http://www.aena.es>) must be complied with.

Valid requests for information or clarification and questions submitted in writing by shareholders and the answers provided in writing by the directors shall be posted on the Company's website provided that the shareholders have submitted such requests in accordance with the formal procedures set out for exercising the right to information.